

**BOARD OF  
SELECTMEN  
MEETING  
MINUTES**

**April 21, 2015**

Town Hall

Chairman Robert J. Fleming; Selectman Kenneth Picard; Selectman James Brochu; Town Manager, Blythe C. Robinson; Executive Assistant, Sandra Hakala

1 The meeting was called to order at 6:00pm. Chairman Fleming opened the meeting and after the  
2 pledge of allegiance introduced the invited guests.

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4 **INVITED GUESTS**

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6 **State Representative David Muradian**

7 Rep. Muradian joined the Selectman at their meeting to update them on the FY 2015/2016 State  
8 budget. He announced that he has filed a budget amendment to include half of the cost of a new  
9 salt shed in the State budget. If approve, the Town would need to cover the balance.

10  
11 **Department of Public Works**

12 Ms. Robinson joins the Selectmen in recognizing the department for their tireless efforts during  
13 the very difficult winter. They thanked them for a job well done in keeping the streets open for  
14 public safety and the traveling public.

15  
16 **MINUTES**

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18 ***Motion #1:*** Motion made by Selectman Brochu to approve the April 7, 2015 Regular Session  
19 Meeting Minutes as submitted.

20  
21 Second: Selectman Picard, Unanimous Chairman Fleming.

22  
23 ***Motion #2:*** Motion made by Selectman Brochu to approve the April 8, 2015 Regular Session  
24 Meeting Minutes as submitted.

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26 Second: Selectman Picard, Unanimous Chairman Fleming.

27  
28 ***Motion #3:*** Motion made by Selectman Brochu to approve the April 7, 2015 Executive Session  
29 Meeting Minutes as submitted.

30  
31 Second: Selectman Picard, Unanimous Chairman Fleming.

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33 **RECOGNITION**

34 In preparation for a mass held for Corporal John Dawson at St. Gabriel's Church on Mendon  
35 Street the Police, Fire and DPW successfully executed a logistical plan so the impact to the Town  
36 was minimal.

37  
38 **MANAGER'S REPORT**

39 President Obama has approved the FEMA disaster declaration for the storm that occurred on  
40 January 26-28. This will result in payment to Upton of about \$55,000; \$430,000 on snow  
41 removal efforts has been spent this year. It does not look promising that the Governor's request  
42 for three other storms will be realized.

43  
44 Spring cleanup continues with repairs throughout town of fencing and curbing; street sweeping is  
45 scheduled to begin on May 4th. Sidewalk cleaning along Main Street will also be done and  
46 coordinated with Mass DOT so that the debris that ends up on Main Street is not there very long  
47 before the sweeping they do of this State road commences.

48  
49 Two water main breaks were managed by the DPW this week.

50  
51 Ms. Robinson clarified to the Board that a damaged sign on Route 140 is owned and managed by  
52 the State and will be replaced in due time.

53  
54 **DISCUSSION ITEMS**

55  
56 **2015/2016 Budget Discussion**

57 The Selectman reviewed a final copy of the budget for next year that shows a shortfall of \$1,024;  
58 this anticipates a favorable vote on the override of \$1,391,632 for the purpose of funding the  
59 Town's obligation to the Mendon Upton Regional School Committee. Ms. Robinson has begun  
60 working on budget reduction plans if the override does not pass on May 18<sup>th</sup>. The Board will  
61 meet with the Finance Committee on Tuesday, May 5th to review that plan in preparation for  
62 questions at Town Meeting on the 7th.

63  
64 **Motion to Approve Warrant for the Annual Town Meeting of May 7, 2015**

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66 **Motion #4:** Motion made by Selectman Brochu to approve the Annual Town Meeting Warrant of  
67 May7, 2015.

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69 Second: Selectman Picard, Unanimous Chairman Fleming.

70  
71 **Motion to Approve Warrant for the Special Town Meeting of May 7, 2015**

72  
73 **Motion #5:** Motion made by Selectman Brochu to approve the Special Town Meeting Warrant of  
74 May7, 2015.

75  
76 Second: Selectman Picard, Unanimous Chairman Fleming.

77  
78 **Motion to Appoint a Fire Lieutenant**

79 Ms. Robinson reviewed with the Board the command structure of the Fire Department which  
80 calls for there to be four lieutenants, one assigned to each company. One of these positions for  
81 which the department advertised among its call members and held a recruitment process was  
82 held due to a vacancy. Chief Goodale has recommended that Zach Ward be appointed to this  
83 position. Both the Chief and Ms. Robinson met with Zach and discussed the opportunity for him  
84 to step up to this leadership position. Ms. Robinson concurs with the Chief's recommendation.

85  
86 **Motion #6:** Motion made by Selectman Brochu to support the Fire Chief's and Town Manager's  
87 endorsement to appoint Zach Ward to the On-call Lieutenants position

88

89 Second: Selectman Picard, Unanimous Chairman Fleming.  
90 Discuss funding request from the Men's Club for Spring Plantings  
91 Mike Howell a representing the Men's Club discussed their plan update its work at various  
92 locations in town that they have planted and beautified. Ms. Robinson recommended that this  
93 request be approved and paid for out of the Risteen beautification trust fund.  
94

95 **Motion #7:** Motion made by Selectman Picard to approve the proposal with funding from the  
96 Risteen beautification trust fund in the amount of \$1,500.  
97

98 Second: Selectman Brochu, Unanimous Chairman Fleming.  
99

100 Approve Relocation Expenses – 2 Grove Street

101 There is progress on the relocation of the tenants and former owners of the property the Town  
102 purchased in early March. Ms. Robinson outlined the costs associated with it.  
103

104 **Motion #8:** Motion made by Chairman Fleming to approve the relocation costs associated with 2  
105 Grove Street from the William Knowlton Trust Fund.  
106

107 Second: Selectman Picard, Unanimous Selectman Brochu.  
108

109 Review Annual Scholarship Application Submission

110 The Selectmen will discuss this on the 28<sup>th</sup>.  
111

112 Review Lake Maspenock's Aquatic Weed Program

113 The Town of Hopkinton is planning to implement a weed control program on the lake which the  
114 Conservation Commission has approved. The Town Manager will notify Hopkinton that the  
115 Board concurs with the Conservation Commission.  
116

117 Discuss Amending the Town Hall Usage Fee Schedule and Regulations

118 The Board proofed the fee schedule for the use of Town Hall and the requirements for liability  
119 insurance.  
120

121 **ADJOURN MEETING**  
122

123 **Motion #9:** At 7:05 pm motion was made by Selectman Brochu to adjourn the regular meeting.  
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125 Second: Selectman Picard, Unanimous: Chairman Fleming  
126

127 Respectfully submitted,  
128

129 Sandra Hakala

130 Executive Assistant